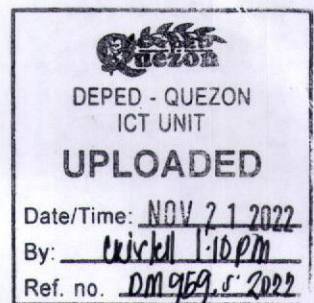




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



14 November 2022

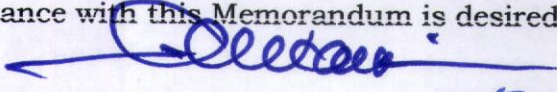
**DIVISION MEMORANDUM**

**DM No. 959, s. 2022**

**CONDUCT OF NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS (INC) NAPSSHI – QUEZON CHAPTER GENERAL ASSEMBLY**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Secondary School Heads  
NQESH 2021 Passers (Secondary)  
All Others Concerned

1. In reference to the request letter of the National Association of Public Secondary School Heads, Inc – Quezon Chapter to hold a General Assembly, Election of Officers cum Year-End Party and Welcome Party to the New NQESH 2021 Passers, this Office informs its members that it will be held on December 9, 2022, 8:00 a.m. to 5:00 p.m. at Infanta, Quezon (exact venue to be announced later).
2. This activity is on voluntary basis and shall be subject to the no-disruption of classes policy stipulated in DepEd Order No. 09, s. 2015 titled “Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.
3. Travel, registration, and incidental expenses of the participants shall be charged to school MOOE or local funds subject to usual accounting and auditing rules and procedures.
4. Immediate dissemination and compliance with this Memorandum is desired.

  
**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

sgodemu11/14/2022

DEPEDQUEZON-TM-SDS-04-009-003



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Website: www.depedquezon.com.ph



**NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.  
QUEZON CHAPTER**

November 9, 2022

**ELIAS A. ALICAYA, JR.**  
**Assistant Schools Division Superintendent**  
**OIC-Office of the Schools Division Superintendent**  
DepEd Division of Quezon  
Talipan, Pagbilao, Quezon

**Sir:**

Warmest Greetings!

We would like to request from your good office to please allow us to conduct NAPSSHI General Assembly, Election of Officers, Christmas Party and Welcome Party to NQESH passers/new members on December 9, 2022, 8:00 am to 5:00 pm in Infanta, Quezon (exact venue to be announced later).

In this connection, may we request to allow the schools heads to charge to local funds/MOOE the registration and travel expenses to be incurred in the above cited activity.

Here's hoping for your favorable response regarding this matter. Thank you and God bless!

Very truly yours,

  
**LUNINGNING R. MENDOZA**  
NAPSSHI Secretary

Noted:

  
**CALIXTO S. BLAZO**  
NAPSSHI President

APPROVED:

**ELIAS A. ALICAYA, JR., EdD**  
*Assistant Schools Division Superintendent*  
*OIC-Office of the Schools Division Superintendent*